



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549

Human Services Conference Room

Or

Join TEAMS Meeting

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2100430764069?p=DGAHypv2TmEPPxMib>

Meeting ID: 210 043 076 406 9

Passcode: t8Av68EU

Date: Tuesday, August 4th, 2026

Time: 1:00 p.m.

Committee Members: John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Lou Klein, Mary Roberts, Michael Wineke, Todd Wiedenhoef, and Katie Dixon

1. Call to order.
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from July 7th, 2026.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. Program Introductions:
 - a. ADRC – Erika Holmes
 - b. Dementia Care Specialist – Tonya Runyard
 - c. Nutrition – Kimberly Lafler
 - d. Transportation – Casey Anderson
10. Items for next meetings
11. Remarks
12. Adjournment

Next scheduled meetings:

September 1st, 2026

October 6th, 2026

November 3rd, 2026

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, July 7th, 2026

Call to Order

The meeting was called to order by John Donohue at 1:02 pm.

Roll Call

Committee Members Present: Mike Wineke, John Donohue, Frankie Fuller, Katie Dixon, Carol O'Neil, Francine Gies, LaRae Schultz, Lou Klein

Attended by zoom: Katie Dixon

Community Members: Melissa Draeger, Kayla Loeber, Sandi Budewitz.

Present from ADRC: ReBecca Schmidt, Erika Holmes, Tonya Runyard, Kimberly Lafler, Casey Anderson.

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Laws.

Approval of Agenda

No Changes were made to the agenda: LaRae Schultz made a motion to approve the agenda, Frankie Fuller seconded. Motion carried.

Approval of June 2nd, 2026, Minutes

Mike Wineke made a motion to approve the Meeting Minutes, Carol O'Neil seconded. Motion carried. Minutes stand approved.

Communications

Kimberly Lafler read a report on the benefits of the Senior Nutrition Program.

Public comment

There were no public comments.

Announcements:

No announcements

Update ADRC & Aging Program 2026 Key Outcome Indicators- ReBecca Schmidt

ReBecca shared an update on the progress of the 2026 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Erika Holmes reported:

In June, 22 of 22 functional screens were calculated following the KOI guidelines and the KOI was met. Two "Notice in Delay" letters were mailed, within DHS timelines and therefor the KOI was still met. Of

the 22 FS, 21 were eligible at NH-LOC, meaning the individual is eligible to enroll in a full-benefit long-term care program. 1 individual were determined at a non-NH LOC, and 0 individuals were determined functionally ineligible. 10 people enrolled with Family Care, 3 people were referred to IRIS, and 0 person enrolled with Partnership. There are 3 MA applications in process that must be approved before those consumers can enroll. 2 people are over assets and therefore not financially eligible to enroll yet. 2 people are deciding about enrollment, and 1 person has enrollment counseling schedule in the future. One person passed away before enrolling.

2026 year-to-date, the ADRC is 147 of 147 in compliance with the KOL.

For June, 333 unique clients were served, meaning they received at least one unit of service. The year-to-date average is 309 unique clients served monthly. Event contacts are counted separately. In June, there were 40 contacts during a presentation at the Community Care Alliance at Rainbow Community Care and Riverside Loft Apartments.

Upcoming outreach and/or marketing events include:

- 7/8-7/12/26: Jefferson County Fair Booth
- 8/4/16: Watertown Farmers Market
- 8/19/26: Lake Mills Farmers Market
- Fort Atkinson Farmers Market is pending confirmation

Dementia Care Specialist Update

I, the Dementia Care Specialist, shared that in July, I had 25 total contacts. During the month of July, I facilitated/co-facilitated 7 support groups. The coalitions/committees/networking meetings that I attended/supported this month were Watertown Dementia Awareness Coalition. I supported 2 Memory Cafés. I provided Dementia Friendly Business Trainings for 2 local businesses. I provided a memory screen for an individual. I co-facilitated our quarterly “Staying Informed Virtual Series”. I tabled at the Jefferson County Fair. I offered Coffee & Questions as outreach and provided interview with WSLD 104.5 for upcoming event in marketing. I attended quarterly I-Team meeting.

Tonya Runyard

Dementia Care Specialist

Nutrition Program Update:

Kimberly Lafler reported:

Senior Nutrition Program supervisor Kimberly Lafler reported there is no one currently on the wait list for the Senior Nutrition Program. The Nutrition supervisor continues to evaluate participants as they come to the program to determine appropriate placement on routes or if there is a need to place on the wait list.

Lafler reported that four of the five delivery routes that were three days a week delivery have increased to five days a week because of the major gift that Jefferson County Senior Nutrition Program applied for and received for the calendar year of 2026. There is one route remaining in the county with three days a week's delivery. Volunteers are still being sought out to fill that need.

The move of the Lake Mills dining site to Club 55, 603 Lake Street, Lake Mills was completed and started serving meals July 1, 2026. We are seeing an increase in awareness of the program, specifically congregate dining because of this move.

The Senior Nutrition Program does have vacant positions currently: Lake Mills Meal Site Manager and Home Meal Assessor.

New participants for Home Delivered Meals in June = 5

Assessments done where participants did not qualify or choose to go to congregate = 4

Reassessments done in June = 7

Reassessments to be completed in July = 5

We continue to see an increase in calls and new participants for Home Delivered Meals.

What was shared in the communications portion of the agenda:

A study in the journal Nature Medicine indicates that home-delivered, medically tailored meals can lead to fewer emergency department visits and significant cost savings. The study, which focused on Medicaid recipients with chronic conditions, found that participants who received the meals had 20% fewer ED visits and 31% fewer hospitalizations. The study suggests that expanding meal delivery programs could improve health outcomes and reduce overall care costs.

Full Article: [Medically Tailored Meals Cut Hospitalizations and Medicaid Costs](#)

Transportation Program Update:

Mobility Manager Casey Anderson reported:

Ridership for the ADRC of Jefferson County Driver/Escort Service in June 2026 totaled 908 one-way rides. There were 28 new clients and 159 unique clients served.

Transportation KOI Goal 95% - Hit 99.3% for the Month of June!

Key Updates:

- *June 2nd – Q1 Mobility Manager Collaboration Meeting Serving WI Counties
- *June 3rd – Hand out Farmers Market Vouchers at Riverview Commons in Watertown
- *June 4th – TAC Quarterly Meeting
- *June 8th – Hand out Farmers Market Vouchers at Club 55 in Lake Mills – Stay for Crafts with Casey
- *June 9th – Hand out Farmers Market Vouchers at Watertown Senior Center
- *June 10th – Day Trip to WI Dells Upper Boat Tour
- *June 15th – Hand out Farmers Market Vouchers at J.C. Helping Hands Food Pantry – Watertown
- *June 16th – Q2- Transportation in Jefferson County Collaboration Meeting
- *June 19th – Present at the Fort Atkinson Senior Center
- *June 24th – Hand out Farmers Market Vouchers at Watertown Senior Center

Discussion on New Committee Member Nominees:

- Melissa Draeger from Lake Mills
- Sandi Budewitz from Watertown

- Kayla Loeber from Lake Mills

Each of the nominees shared a brief introduction and history as well as why they are interested in serving on this committee.

The Committee made a motion to recommend these three nominees to the Human Services Board for July Appointments to the ADRC Advisory Committee; Carol O'Neil made the motion, and Lou Klein seconded the motion. All committee members voted in favor. These names will go to the HS Board for final consideration.

Adjourn: John Donohue declared the meeting adjourned at 3:10 pm.

Respectfully submitted,

ReBecca Schmidt

ADRC Division Manager

Program	Program Manager	2026 KOI	May	June
Dementia Care Specialist	Tonya Runyard	Offer 4 Dementia Friendly Businesses trainings and 5 additional community trainings.	5 community training	6 community training
Family Caregiver Support Specialist	Kim Herman	Help facilitate at least 2 of the 4 quarterly Caregiver Trainings – Virtually and in Person.	1 of 2	1 of 2
Senior Nutrition Program	Kimberly Lafler	Increase congregate dinners by 5% by end of 2026 by offering educational activities at Meal Sites. 2025 monthly average 436. Goal for 2026 - 458.	In Progress	In Progress
Health Promotions	All Aging Programs	Offer 6 Evidence-Based Health Promotion Programs in 2026.	4/6	6/6

Program	Program Manager	2026 KOI	May	June
Elder Benefit Specialist	Emma Borck Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	4/9 38 total	6/9 53 total
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	4/9	6/9
ADRC	Erika Holmes	100% of all functional screens will be determined no later than 30 days from the date the ADRC receives a request or expression of interest	25 of 25	22 of 22
Transportation Services	Casey Anderson	95% of qualifying medical ride requests are met.	Met	Met